

**KANEPACKAGE PHILIPPINE INC.**

No. 5 Ring Road LISP II, Brgy. La Mesa, Calamba City, Laguna
Telephone No. (049) 545-7166 to 69
Fax No. (049) 545-6302

INVESTIGATION REPORT FORM (IRF)☒ Inhouse Detection☐ Customer Claim

Control No.: IRF-23-11-0101

Date Issued: 08-Nov-23

Customer	EPPi	Attention To	N. CEPEDA/ R. ALMARIO
Item Code	5164990-00	Department	KPLIMA- PRODUCTION
Item Description	LUCIDA MJX FOR LATIN	Date of Detection	231107 NS
Job Order Number	048762	Section Detected	IN-PROCESS QA/ M3

ILLUSTRATION OF THE PROBLEM

<input type="checkbox"/> Major	<input checked="" type="checkbox"/> Minor	
Lot Quantity (pcs.)	Reject Quantity (pcs.)	Reject Percentage
189	11	5.82%

Nature of Defect:

BURSTING

ITEM SHOULD BE IN GOOD CONDITION; BURSTING

Actual:

BURSTING WAS ENCOUNTERED ON THE ITEM
(PLEASE SEE ATTACHED PICTURE)

NO. OF OCCURRENCE		DISPOSITION		Slotted		CONTENT
<input checked="" type="checkbox"/> First		<input type="checkbox"/> Hold		<input type="checkbox"/> Slotted	<input type="checkbox"/> Gluing	<input type="checkbox"/> Material
<input type="checkbox"/> Recurrence		<input type="checkbox"/> Special Acceptance		<input type="checkbox"/> EQOS	<input type="checkbox"/> Vertical	<input type="checkbox"/> Dimension
No.:		<input type="checkbox"/> For Rework		<input checked="" type="checkbox"/> Diecut	<input type="checkbox"/> Others:	<input type="checkbox"/> Appearance
Date:		<input checked="" type="checkbox"/> Reject / Disposal		<input type="checkbox"/> Detaching		<input checked="" type="checkbox"/> Process / Method
Issued by		Checked by		Approved by		Received by (Receiving Section)
J. Tapay QA-IE Staff		G. Magsino QA Supervisor		QA Asst. Manager		for for N. Cepeda/ R. Almario Head/ Supervisor/ Manager

I. INVESTIGATION / ANALYSIS

DIRECT CAUSE: (Analyze the reason of occurrence, why it happened?)			INDIRECT CAUSE: (Analyze the reason of occurrence, why it leaked?)		
System / Training	Why 1:		Why 1:		
	Why 2:			Why 2:	
	Why 3:			Why 3:	
	Why 4:			Why 4:	
	Why 5:			Why 5:	
Design / Toolings	Why 1:		Why 1:		
	Why 2:			Why 2:	
	Why 3:			Why 3:	
	Why 4:			Why 4:	
	Why 5:			Why 5:	
Process / Material	Why 1:		Why 1:		
	Why 2:			Why 2:	
	Why 3:			Why 3:	
	Why 4:			Why 4:	
	Why 5:			Why 5:	

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INVESTIGATION REPORT FORM (IRF)**FINAL CONCLUSION**

OCCURRENCE ROOTCAUSE					OUTFLOW ROOTCAUSE		
IMMEDIATE ACTION: (Action to be done to contain/ temporary correct the problem found)					CORRECTIVE ACTION: (Actions to be done to ensure that the problem will not happen again)		
A. Sorting Result					Actions to be done to eliminate recurrence		Who / When
	Location	Total Stock	NG	Total Good	System		
RM							
WIP							
FG							
B. Orientation					Design / Tools		
Date		Time					
Title							
Attendees							
C. Reworking					Process		
Rework Quantity							
Total Good							
Rework Percentage (Good)							
II. QA ROOTCAUSE VERIFICATION (To be filled out by QA In-charge)					Date Conducted: _____ PIC: _____		
Identified Rootcause					Recommendation		
III. CORRECTIVE ACTION VERIFICATION (To be filled out by QA In-charge)							
	Checked by	Date	Implemented?		Remarks		
1st Verification of Action			[] Yes [] No				
2nd Verification of Action			[] Yes [] No				
3rd Verification of Action			[] Yes [] No				
Effectiveness of Action			[] Yes [] No				
<i>Note: If no same defects / problems occurs for 5 consecutive deliveries, corrective action is considered effective / closed. If the same problem occurs within 5 consecutive deliveries or 3rd verification of action still not yet implemented, Investigation Report shall be re-issued to the affected department to provide new improvement action.</i>							
IV. CLOSURE							
Status:	Remarks:	Approved by:			Process Owner Acknowledgment: (Receiving Section)		
<input type="checkbox"/> Closed		QA Supervisor		QA Asst. Manager	Line Leader		Department Head
<input type="checkbox"/> Still Open		Date:		Date:	Date:	Date:	
<input type="checkbox"/> Re-Issue IRF							